



Report to

Scrutiny Co-ordination Committee

21st June, 2006

Report of

Director of Legal and Democratic Services

Title

Outstanding Issues

1 Purpose of the Report

- 1.1 To identify those issues on which further reports/actions have been requested/are outstanding so that members are aware of them and can monitor progress.

2 Recommendations

- 2.1 The Scrutiny Board is recommended to consider the list of outstanding issues as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

3 Information/Background

- 3.1 In May 2004, the City Council adopted an Outstanding Minutes system, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members
- 3.2 The table below outlines items where an action or report back to either Scrutiny Co-ordination Committee or another Scrutiny Board has been requested.

	Subject	Date for Further Consideration	Responsible Officer
1	Swanswell Initiative – Cygnet and Orwell Courts Update on developments/outcome of meetings. (Meeting 12 th April, 2006 refers)	21 st June, 2006 *	Duncan Elliott
2	Coventry Venture Capital Fund Research the organisation in particular how the company is structured, what it does, who the directors are, who appoints them and what role they have. (Meeting 1 st March, 2006 refers)	21 st June, 2006 *	Director of Legal and Democratic Services

3	Neighbourhood Management/Ward Forums			
		Details of the process for feeding back comments/issues raised at forums into, for example the PPR process, be brought back to this meeting.	July, 2006	Jan Nichols
		Progress report on the operation of the new arrangements in December, 2006.	December, 2006	Jan Nichols
		(Meeting 29 th March, 2006 refers)		

* Identifies items where there is a report elsewhere on the agenda on this matter.

4 Monitoring

4.1 This report will be considered and monitored at each meeting of the Scrutiny Co-ordination Committee.

List of background papers

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(Any enquiries should be directed to the above)

Other contributors:

Nil

Papers open to Public Inspection

Description of paper

Minutes of the meetings referred to in paragraph 3.2

Location

CH61